

COVID-19 Risk Assessment

Above all we ask that you do not attend your booking if you have shown any COVID-19 symptoms (namely; a high temperature, a new, continuous cough or loss or change to your sense of smell) on any of the 14 days prior to your visit.

What are the Hazards?	Who might be harmed and how?	What have we done to reduce the risk?	What further action is needed to control the risk?	Who needs to carry out the action?	When is the action needed by?
Transmission from person to person	Clients and staff throughout the session.	Ask that guests only attend their booking if they have not shown any symptoms in the 14 days prior to their visit. Only meeting single households outdoors and maintaining a 2m distance at all times. Adjusted operating procedures and information provided to clients; including a reduction in the	Washing of hands regularly.	Clients and staff.	Every trip.

COVID-19 Risk Assessment

		<p>maximum sea state limits, rescue methods, and introduction briefings. Only running out and back trips. Hand sanitiser is available for staff and clients in separate containers.</p>			
<p>Transmission through contact with hard surfaces.</p>	<p>Clients and Staff when moving kayaks.</p> <p>Handing out and checking of equipment.</p> <p>Staff receiving equipment back from clients.</p>	<p>Clients will only make contact with kayaks and equipment within their household bubble. Briefing updated to include checking and helping within a household bubble. Operating procedures updated to include disinfecting of kayaks and paddles.</p>		<p>Clients</p> <p>Staff</p>	<p>Every trip</p>

COVID-19 Risk Assessment

		Buoyancy aids, cagoules, spraydecks and any other soft kit is quarantined for 72 hours before being reused.			
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Things we have considered are:

- **How will people complete booking processes and pay?**

We already provide you with a secure online booking system and meet you on location for your trip..

- **What information do we need to share in advance with our participants or clients?**

We have written a COVID-19 Risk Assessment to sit alongside our usual risk assessments and updated our booking confirmation emails for you.

- **What cleaning protocols do we need to put in place?**

Kayaks are disinfected at the end of every day and left to dry.

Equipment is rinsed and hung for 72 hours.

- **How will we manage shared equipment?**

Equipment will be quarantined for 72 hours before being added back in to the equipment store.

- **How will we manage any transport?**

We are only running out and back trips so that sharing any vehicle or using the buses is not necessary.

COVID-19 Risk Assessment

- **What toilet and changing room facilities are available?**

We don't provide changing rooms and recommend households to change outdoors where possible.

- **What hand washing or sanitising facilities will we provide? Do you need to supply hand sanitiser for participants?**

We will ask you to wash your hands at the start of the session before you touch any equipment and at the end too.

We encourage you to bring your own bottle with you so that we don't have to share.

- **How will we issue equipment and collect it at the end of a session?**

Equipment is to be collected from and placed into containers by guests at the end of the trip.

- **How will we maintain social distancing?**

We will only meet you outdoors and maintain a 2m distance throughout the session, unless in an emergency.

- **What will we do about COVID-19 protocols at sites we use but don't manage ourselves?**

We can't guarantee the safety at all sites we use but will advise you of any site specific protocols you may need to be aware of.

- **How will we ensure that buoyancy aids fit properly for any participants?**

We recommend you do a visual check and advise participants from the same household to check each other.

- **How can we keep the level of risk low in a session?**

We have reduced the maximum wind strength to no more than Beaufort Force 3 for all sessions.

COVID-19 Risk Assessment

We have updated our briefings and changed our operating procedures to keep as safe as we can. The best way to keep risk low is to remain 2m apart and not push your limits on the water.

- **Do we have any particularly vulnerable participants, staff or volunteers?**

As always we ask that if you have any specific needs then please talk to us so that we can accommodate as you best we can.

- **What kinds of rescues will we use if someone capsizes?**

By reducing our working remit we will have also reduced the risk of capsize.

Our first choice is for the guest to make their way out of the water. A guide can offer the end of a boat to help whilst maintaining social distancing.

Only as a last resort will close contact be made during a rescue.

- **Have our first-aiders kept their training up-to-date and know what to do in an emergency?**

Guides have been updated on the new recommended procedures for CPR and have up to date first aid certificates.

- **What other training do we need to do for our staff or volunteers?**

Risk assessments are provided to clients prior to work via this document and are dynamic in nature, updated as necessary by the staff team.

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